

**MINUTES OF MEETING  
LIVE OAK NO. 2  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Live Oak No. 2 Community Development District was held on Tuesday, March 17, 2015 at 6:30 p.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Elizabeth Hubbard	Chairperson
Richard Thatcher	Assistant Chairperson
Kathleen Thatcher	Assistant Secretary
David A. Steele	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
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*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Mendenhall called the meeting to order. Supervisors and others present identified themselves.

**SECOND ORDER OF BUSINESS**

**Public Comment on Agenda Items**

None.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the November 18, 2014 Meeting**

On MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor the minutes of the November 18, 2014 meeting was approved.
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**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

**i. Consideration of Resolution 2015-03 Records Retention Policy**

On MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor Resolution 2015-03 designating a records management liaison officer adopting a records retention schedule, was adopted.

**ii. Consideration of Sign Proposal**

- Mr. Mendenhall presented a proposal from Creative Sign Designs to design and install five signs in Ashwood Village.

On MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor the proposal from Creative Sign Designs to design and install five signs in Ashwood Village was approved.

- Mr. Mendenhall noted the agreement for Kinnan Street landscaping was signed off by the HOA.
- District Engineer sent emails regarding holes near several drainage structures. Mr. Kistler suggested Mr. Mendenhall call Bio Mass.
- A resident contacted the District Manager regarding water issues in front of his property. The engineer came out to look and noted it was a problem with his yard drain. This is not a CDD related. Mr. Mendenhall will inform the resident.
- Bio Mass will send a proposal for a hole at the Sterling pond near the bridge.

**B. Attorney**

None.

**C. Engineer**

None.

**FIFTH ORDER OF BUSINESS**

**Supervisor Requests**

- Ms. Hubbard does not believe American Ecosystems is cleaning the debris coming into the ponds from the storm drains.

- Ms. Hubbard noted we need a sign on all storm drains.
- Ms. Thatcher noted there are no trash cans along the pathways. She brought this issue up at HOA meetings.
- Mr. Mendenhall will discuss this issue with Janet MacNealy at the HOA.
- A quote will be obtained and brought to the Board at the next meeting.
- Mr. Steele commented on the grass by the pond on Royal Oak. He presented photos of the area.
- Ms. Hubbard noted the attorney was supposed to be contacted about access area for LMP where the two fences are.

**SIXTH ORDER OF BUSINESS**

**Audience Comments**

- Mr. Don Levin commented on storm drains and a rusted pipe at the pond behind his property at 20064 Oak Flower. He distributed photos.
- The District Engineer can investigate and look at the skimmer.
- Mr. Levin commented on the gutter in front of his home. He distributed photos showing where there is cracking.
- The District Engineer has already looked into this and determined it is not a problem.

**SEVENTH ORDER OF BUSINESS**

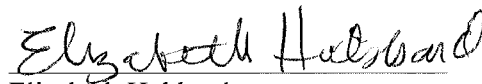
**Approval of Financial Statements**

On MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor the financial statements for the period ending February 28, 2015 were accepted.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor the meeting was adjourned.

  
Elizabeth Hubbard  
Chairperson