

**MINUTES OF MEETING
LIVE OAK NO. 2
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Live Oak No. 2 Community Development District was held on Tuesday, May 19, 2015 at 11:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Elizabeth Hubbard	Chairperson
Kathleen Thatcher	Assistant Secretary
David A. Steele	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
Larry Kistler	District Engineer
Mary Polanec	District Accountant

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Mendenhall called the meeting to order. Supervisors and others present identified themselves.

SECOND ORDER OF BUSINESS

Public Comment on Agenda Items

None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. **Approval of the Minutes of the March 17, 2015 Meeting**
- B. **Approval of the Financial Statements**

On MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Staff Reports

- A. **Manager**
 - i. **Distribution of the Proposed Budget for Fiscal Year 2016 and Consideration of Resolution 2015-04 Approving the Proposed Budget and Setting the Public Hearing**

On MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor Resolution 2015-04 approving the proposed budget for Fiscal Year 2016 and setting a public hearing for July 21, 2015 at 6:30 p.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida, was adopted.

ii. Report on the Number of Registered Voters – 1,119

- The Supervisor of Elections of Hillsborough County reported as of April 15, 2015 there were 1,119 registered voters in the District.

iii. Consideration of Mitigation Monitoring and Maintenance Proposal

On MOTION by Ms. Hubbard seconded by Mr. Steele with all in favor the proposal from Ecological Consultants, Inc. for mitigation monitoring and maintenance in the amount of \$13,200 was approved.

- Mr. Mendenhall reported “No Trespassing” signs are being installed.
- The Board asked about the “No Fishing” signs. Staff will follow up.
- The Supervisors noted there are young people fishing and swimming in the ponds, even with signs posted. They noted it is unhealthy to eat fish from the ponds.

B. Attorney

- Ms. Hubbard asked about the fence issue on Bright Oak Court.
- Mr. Mendenhall noted the District Attorney was going to write a letter on this issue. He will follow up with Mr. Robin.
- Mr. Mendenhall noted Bio Mass cleaned out the drainage structures, however, some were not cleaned out completely.
- LMP submitted a proposal to keep the structures cleaned out twice per year. The proposal includes an initial clean out for \$1,880. LMP would perform a clean out twice per year at a cost of \$3,000 each clean out.
- The LMP proposal would be Addendum #3 to their contract.
- The Board requested the District Engineer or his staff approve the work after LMP completes one clean out of the drainage structures.

On MOTION by Ms. Thatcher seconded by Ms. Hubbard with all in favor the Board approved the proposal from Landscape Maintenance Professionals (LMP) for Addendum #3 to the contract for Landscape Maintenance Services to clean out drainage structures at \$1,880/initial clean out and \$3,000/each for two clean outs per year contingent upon the District Engineer or one of his staff double checking the work after the first job to ensure proper standards are met.

C. Engineer

- Mr. Kistler noted he is wrapping up review of the work done by Bio Mass.
- There was an issue with some manhole covers and other minor problems.
- A list of items will be given to Bio Mass for correction.

FIFTH ORDER OF BUSINESS

Supervisor Requests

- Ms. Thatcher noted at the last meeting there was talk about obtaining a proposal for extension of the fence.
- Mr. Kistler will prepare a drawing of where the fence needs to be located.

On MOTION by Ms. Thatcher seconded by Ms. Hubbard with all in favor the Board approved an amount not-to-exceed \$4,000 to be spent for the extension of the fence per recommendations of the District Engineer.

- Ms. Hubbard felt there should be signage on the storm drains. There is debris going into the drains.
- Mr. Kistler felt there should be signs put up, "Storm Drains - No Dumping, No Trash".
- Information should be posted on the website regarding this.
- Mr. Steele asked whether the District opens itself up to liability with the fence curving around since the ditch is exposed. Mr. Kistler did not think so.

SIXTH ORDER OF BUSINESS

Audience Comments

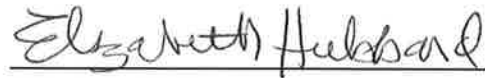
- Mr. Don Levin commented on debris behind his home on Oak Flower Drive. He noted the engineer was at his home.
- Mr. Kistler noted that is not debris, it is wetland. Debris and sump will be cleaned out. The skimmer will be cleaned out. He will review his inspector's report.

- Mr. Mendenhall noted he will contact LMP to follow up on Mr. Levin's issue and then inform the resident of the outcome.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Hubbard seconded by Mr. Steelpe with all in favor the meeting was adjourned.



Elizabeth Hubbard
Chairperson

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