

**MINUTES OF MEETING  
LIVE OAK NO. 2  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Live Oak No. 2 Community Development District was held on Tuesday, January 16, 2018 at 11:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Elizabeth Hubbard	Chairperson
Richard Thatcher	Vice Chairman
Kathleen Thatcher	Assistant Secretary

Also present:

Andrew P. Mendenhall	District Manager
Larry Kistler	District Engineer
Vinney Galiano	District Engineer

*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and roll was called.

**SECOND ORDER OF BUSINESS**

**Public Comment on Agenda Items**

None.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of Minutes of the October 17, 2017 Meeting**
- B. Financial Report**
  - i. September 30, 2017**
  - ii. December 31, 2017**

ON MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor the Consent Agenda was approved as presented.
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**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

Mr. Mendenhall reported the Well Observation will go into effect. An updated proposal will be submitted to clarify the billing party.

**B. Attorney**

None.

**C. Engineer**

Mr. Kistler provided an update on the ponds. The issue has been solved and everything is back to normal. Monitoring of the wells is still necessary for a six-month period in order to report any changes.

**A. Manager (Continued)**

**i. Motion to Assign Fund Balance as of September 30, 2017**

ON MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor Assigning the Fund Balance as of September 30, 2017 was approved.

**ii. FY 2017 Audit Engagement Letter- Berger, Toombs, Elam, Gaines and Frank**

ON MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor the Audit Engagement Letter with Berger, Toombs, Elam, Gaines and Frank was approved.

**FIFTH ORDER OF BUSINESS**

**Supervisors' Requests**

The following comments were received:

- Ms. Hubbard commented on a fallen pine tree. LMP will be notified.
- Ms. Thatcher reported a fence installment over the easement area on Driftwood. The fence will be inspected to ensure code compliance.

**SIXTH ORDER OF BUSINESS**

**Audience Comments**

None.

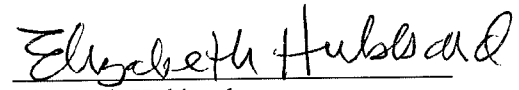
**SEVENTH ORDER OF BUSINESS**

**Adjournment**

January 16, 2018

Live Oak No. 2 CDD

On MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor the meeting was adjourned.

  
Elizabeth Hubbard  
Chairperson