

# **LIVE OAK NO. 2**

Community Development District

## ***Annual Operating and Debt Service Budget***

**Fiscal Year 2020**

Adopted Budget

Adopted on 07/16/2019 meeting

Prepared by:



# LIVE OAK NO. 2

Community Development District

---

## Table of Contents

	<u>Page #</u>
<b><u>OPERATING BUDGET</u></b>	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances .....	1
Budget Narrative .....	2-4
Exhibit A - Allocation of Fund Balances .....	5
 <b><u>DEBT SERVICE BUDGET</u></b>	
Series 2016	
Summary of Revenues, Expenditures and Changes in Fund Balances .....	6
Amortization Schedule .....	7
 <b><u>SUPPORTING BUDGET SCHEDULES</u></b>	
2019-2020 Non-Ad Valorem Assessment Summary .....	8

---

**Live Oak No. 2**  
Community Development District

**Operating Budget**  
Fiscal Year 2020

# LIVE OAK NO. 2

Community Development District

General Fund

## Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2020 Adopted Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	BUDGET FY 2019	THRU JUNE-2019	JULY- SEP-2019	PROJECTED FY 2019	BUDGET FY 2020
<b>REVENUES</b>							
Interest - Investments	\$ 1,761	\$ 3,218	\$ 1,000	\$ 6,241	\$ 1,000	\$ 7,241	\$ 3,000
Interest - Tax Collector	-	545	-	189	-	189	-
Special Assmnts- Tax Collector	256,049	256,049	253,094	253,094	-	253,094	253,093
Special Assmnts- Discounts	(9,543)	(9,761)	(10,124)	(9,461)	-	(9,461)	(10,124)
Other Miscellaneous Revenues	1,667	-	-	519	-	519	-
<b>TOTAL REVENUES</b>	<b>249,934</b>	<b>250,051</b>	<b>243,970</b>	<b>250,582</b>	<b>1,000</b>	<b>251,582</b>	<b>245,969</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
P/R-Board of Supervisors	3,200	4,000	6,000	1,600	3,000	4,600	6,000
FICA Taxes	245	306	459	122	230	351	459
ProfServ-Arbitrage Rebate	600	600	600	600	-	600	600
ProfServ-Dissemination Agent	-	1,000	1,000	-	1,000	1,000	1,000
ProfServ-Engineering	27,104	20,739	15,000	13,171	1,829	15,000	15,000
ProfServ-Legal Services	2,969	1,731	3,000	992	2,008	3,000	3,000
ProfServ-Mgmt Consulting Serv	38,850	38,850	40,000	30,000	10,000	40,000	40,000
ProfServ-Special Assessment	12,500	12,500	12,500	12,500	-	12,500	12,500
ProfServ-Trustee Fees	3,971	3,971	3,717	855	3,971	4,826	3,971
Auditing Services	3,500	3,500	3,500	3,500	-	3,500	3,500
Postage and Freight	70	121	500	81	15	96	500
Insurance - General Liability	8,310	8,310	9,141	7,812	-	7,812	8,593
Printing and Binding	125	114	300	97	150	247	300
Legal Advertising	1,762	2,795	900	935	(35)	900	900
Misc-Bank Charges - SunTrust	295	282	300	222	150	372	300
Misc-Assessmnt Collection Cost	3,372	1	5,062	1,108	-	1,108	5,062
Misc-Web Hosting	775	-	1,000	726	500	1,226	1,000
Office Supplies	-	-	100	-	50	50	100
Annual District Filing Fee	175	175	175	175	-	175	175
<b>Total Administrative</b>	<b>107,823</b>	<b>98,995</b>	<b>103,254</b>	<b>74,496</b>	<b>22,867</b>	<b>97,362</b>	<b>104,188</b>
<i>Field</i>							
Contracts-Envirom'l Monitoring	-	3,200	3,200	3,200	-	3,200	3,200
Contracts-Landscape	44,238	44,238	44,238	33,179	11,059	44,238	44,238
Contracts-Lakes	16,596	16,596	16,596	12,447	4,149	16,596	16,596
R&M-Fence	2,015	225	5,000	225	2,500	2,725	5,000
R&M-Lake	7,746	31,688	7,500	1,060	3,750	4,810	7,500
R&M-Wetland Monitoring	2,400	7,350	8,000	-	8,000	8,000	8,000
Misc-Contingency	26,125	9,739	25,000	3,859	12,500	16,359	26,065
Reserve - Ponds	24,432	-	31,182	-	-	-	31,182
<b>Total Field</b>	<b>123,552</b>	<b>113,036</b>	<b>140,716</b>	<b>53,970</b>	<b>41,958</b>	<b>95,928</b>	<b>141,781</b>
<b>TOTAL EXPENDITURES</b>	<b>231,375</b>	<b>212,031</b>	<b>243,970</b>	<b>128,466</b>	<b>64,825</b>	<b>193,290</b>	<b>245,969</b>
Net change in fund balance	18,559	38,020	-	122,116	(63,825)	58,292	-
<b>FUND BALANCE, BEGINNING</b>	351,341	369,900	407,920	407,920	-	407,920	466,212
<b>FUND BALANCE, ENDING</b>	<b>\$ 369,900</b>	<b>\$ 407,920</b>	<b>\$ 407,920</b>	<b>\$ 530,036</b>	<b>\$ (63,825)</b>	<b>\$ 466,212</b>	<b>\$ 466,212</b>

**Budget Narrative**  
Fiscal Year 2020

**REVENUES**

**Special Assessment – Tax Collector**

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

**Special Assessment – Discount**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

**EXPENDITURES**

**ADMINISTRATIVE**

**P/R Board of Supervisor**

Chapter 190 of the Florida Statutes allows for a member of the Board of Supervisors to be compensated for a meeting attendance and to receive \$200 per meeting plus payroll taxes.

**FICA Taxes**

Payroll taxes for the Supervisors' salaries are calculated at 7.65% of gross payroll.

**Professional Services-Arbitrage Rebate Calculation**

The District will contract with an independent certified public account to annually calculate the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on standard fees charged for this service.

**Professional Services-Dissemination Agent**

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional supporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on the Series 2016 Continuing Disclosure Certificate found in the indenture.

**Professional Services-Engineering**

The District's engineer will be providing general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review invoices, etc. Fees are based on estimated activity.

**Professional Services-Legal**

The District's legal counsel will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Fees are based on estimated activity.

**Professional Services-Management Consulting**

The District receives Management, Accounting, IT and Administrative services as part of a Management Agreement with Inframark - Infrastructure Management Services. The fees are related to the current contracted fees in the Management Agreement.

**Professional Services-Special Assessments**

The District has contracted with Inframark - Infrastructure Management Services for the collection of assessments, updating the District's tax roll and levying the annual assessment.

**Budget Narrative**  
Fiscal Year 2020

**EXPENDITURES**

**ADMINISTRATIVE (CONTINUED)**

**Professional Services-Trustee**

The District pays US Bank an annual fee for trustee services on the Series 2016 Special Assessments Refunding Bond. The budgeted amount was provided by the Trustee.

**Auditing Services**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The fee is based on existing year's engagement letter.

**Postage & Freight**

Mailing of agenda packages, overnight deliveries & correspondence.

**Insurance – General Liability**

The District has general liability insurance. These insurance policies are held with Public Risk Insurance. Public Risk Insurance specializes in providing insurance coverage to governmental agencies. The amount is based upon historical expenses with a projected 10% increase.

**Printing & Binding**

Printing & binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

**Legal Advertising**

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

**Misc- Bank Charges**

Bank Fees charged by SunTrust on the main operating account.

**Misc-Assessment Collection Fee**

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

**Misc-Web Hosting**

The District will create and maintain a website for public access to the District's activities.

**Office Supplies**

Miscellaneous office supplies required to prepare agenda packages.

**Annual District Filing Fee**

The District is required to pay an annual fee to the Department of Economic Opportunity Division of Community Development for \$175.

**Budget Narrative**  
Fiscal Year 2020

**EXPENDITURES**

**OPERATIONS & MAINTENANCE**

**Contracts – Envirom’l Monitoring**

The District will contract with Florida Native Nursery to remove and maintain the overgrown weeds and brush in 3 flood compensation areas. The ongoing quarterly maintenance for mitigation of the area is \$800 per quarter.

**Contracts - Landscape**

The District currently has a contract with Landscape Maintenance Professionals, Inc. to maintain the landscaping and irrigation system of the common areas within the District. The contract amount is \$3,687 per month.

**Contracts-Lakes**

The District has a contract with American EcoSystems to provide lake spray services to 27 ponds for \$1,383/mo.

**R&M - Fence**

The District anticipates fence repair expenses.

**R&M – Lake**

The District expects to incur minor lake maintenance expenditures.

**R&M-Wetland Monitoring**

Monitoring and reporting services for the District’s lakes will be provided by Driggers & King Engineering.

**Misc-Contingency**

This category represents miscellaneous expenditures incurred during the year that cannot be otherwise classified.

**Reserves-Ponds**

This represents reserves the district has budgeted and intends to designate as funds to set aside to cover future capital expenditures which may require substantial cash use.

**Exhibit "A"**  
Allocation of Fund Balances

**AVAILABLE FUNDS**

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$ 466,212
Net Change in Fund Balance - Fiscal Year 2020	-
Reserves - Fiscal Year 2020 Additions	31,182
<b>Total Funds Available (Estimated) - 9/30/2020</b>	<b>497,887</b>

**ALLOCATION OF AVAILABLE FUNDS*****Assigned Fund Balance***

Operating Reserve - First Quarter Operating Capital		53,697 <sup>(1)</sup>
Reserves - Ponds	170,751	
Reserves - Ponds - FY19 (Projected)	31,182	
Reserves - Ponds - FY20 (Proposed)	31,182	233,115
	Subtotal	286,812
<b>Total Allocation of Available Funds</b>		<b>286,812</b>

<b>Total Unassigned (undesignated) Cash</b>	<b>\$ 211,075</b>
---	-------------------

**Notes**

(1) Represents approximately 3 months of operating expenditures



**Live Oak No. 2**  
Community Development District

**Debt Service Budget**  
Fiscal Year 2020

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2020 Adopted Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	BUDGET	THRU	JULY-	PROJECTED	BUDGET
			FY 2019	JUNE-2019	SEP-2019	FY 2019	FY 2020
<b>REVENUES</b>							
Interest - Investments	\$ 866	\$ 1,088	\$ -	\$ 938	\$ 363	\$ 1,301	\$ -
Special Assmnts- Tax Collector	600,455	600,455	600,454	600,453	1	600,454	600,454
Special Assmnts- Prepayment	-	-	-	-	-	-	-
Special Assmnts- Discounts	(22,379)	(22,891)	(24,018)	(22,445)	-	(22,445)	(24,018)
<b>TOTAL REVENUES</b>	<b>578,942</b>	<b>578,652</b>	<b>576,436</b>	<b>578,946</b>	<b>364</b>	<b>579,310</b>	<b>576,436</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	7,907	11,105	12,010	15,325	0	15,325	\$ 12,009
<b>Total Administrative</b>	<b>7,907</b>	<b>11,105</b>	<b>12,010</b>	<b>15,325</b>	<b>0</b>	<b>15,325</b>	<b>12,009</b>
<i>Debt Service</i>							
Principal Debt Retirement	310,000	315,000	320,000	320,000	-	320,000	330,000
Prepayments Series	15,000	5,000	-	-	-	-	-
Interest Expense Series	245,548	238,324	231,036	231,036	-	231,036	223,836
<b>Total Debt Service</b>	<b>570,548</b>	<b>558,324</b>	<b>551,036</b>	<b>551,036</b>	<b>-</b>	<b>551,036</b>	<b>553,836</b>
<b>TOTAL EXPENDITURES</b>	<b>578,455</b>	<b>569,429</b>	<b>563,046</b>	<b>566,361</b>	<b>0</b>	<b>566,361</b>	<b>565,844</b>
Excess (deficiency) of revenues							
Over (under) expenditures	487	9,223	13,390	12,585	364	12,949	10,591
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	-	-	13,390	-	-	-	10,590
<b>TOTAL OTHER SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>13,390</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,590</b>
Net change in fund balance	487	9,223	13,390	12,585	364	12,949	10,590
<b>FUND BALANCE, BEGINNING</b>	<b>(227,568)</b>	<b>442,386</b>	<b>452,097</b>	<b>452,097</b>	<b>-</b>	<b>452,097</b>	<b>465,046</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ (227,081)</b>	<b>\$ 451,609</b>	<b>\$ 465,487</b>	<b>\$ 464,682</b>	<b>\$ 364</b>	<b>\$ 465,046</b>	<b>\$ 475,636</b>

**LIVE OAK NO. 2**

## Community Development District

**AMORTIZATION SCHEDULE**  
**SPECIAL ASSESSMENT BONDS SERIES 2016A**

<b>Period Ending</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Debt Service</b>	<b>Annual Debt Service</b>
11/1/2019			111,918	111,918	
5/1/2020	330,000	2.250%	111,918	441,918	553,836
11/1/2020			108,206	108,206	
5/1/2021	335,000	2.000%	108,206	443,206	551,411
11/1/2021			104,856	104,856	
5/1/2022	345,000	2.250%	104,856	449,856	554,711
11/1/2022			100,974	100,974	
5/1/2023	355,000	2.600%	100,974	455,974	556,949
11/1/2023			96,359	96,359	
5/1/2024	360,000	2.750%	96,359	456,359	552,719
11/1/2024			91,409	91,409	
5/1/2025	375,000	3.125%	91,409	466,409	557,819
11/1/2025			85,550	85,550	
5/1/2026	385,000	3.200%	85,550	470,550	556,100
11/1/2026			79,390	79,390	
5/1/2027	400,000	3.300%	79,390	479,390	558,780
11/1/2027			72,790	72,790	
5/1/2028	415,000	3.700%	72,790	487,790	560,580
11/1/2028			65,113	65,113	
5/1/2029	430,000	3.700%	65,113	495,113	560,225
11/1/2029			57,158	57,158	
5/1/2030	445,000	3.700%	57,158	502,158	559,315
11/1/2030			48,925	48,925	
5/1/2031	450,000	3.700%	48,925	498,925	547,850
11/1/2031			40,600	40,600	
5/1/2032	480,000	4.000%	40,600	520,600	561,200
11/1/2032			31,000	31,000	
5/1/2033	500,000	4.000%	31,000	531,000	562,000
11/1/2033			21,000	21,000	
5/1/2034	515,000	4.000%	21,000	536,000	557,000
11/1/2034			10,700	10,700	
5/1/2035	535,000	4.000%	10,700	545,700	556,400
11/1/2035					
<b>Totals</b>	<b>6,975,000</b>		<b>2,482,931</b>	<b>9,457,931</b>	<b>9,457,931</b>

## **Live Oak No. 2**

Community Development District

## **Supporting Budget Schedules**

Fiscal Year 2020

**Comparison of Assessment Rates  
Fiscal Year 2020 vs. Fiscal Year 2019**

Product	General Fund 001			Debt Service			Total Assessments per Unit			Total Units
	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	
45'	\$328.69	\$328.69	0.0%	\$632.86	\$632.86	0.0%	\$961.55	\$961.55	0.0%	191
50'	\$328.69	\$328.69	0.0%	\$717.24	\$717.24	0.0%	\$1,045.93	\$1,045.93	0.0%	328
60'	\$328.69	\$328.69	0.0%	\$843.81	\$843.81	0.0%	\$1,172.50	\$1,172.50	0.0%	134
75'	\$328.69	\$328.69	0.0%	\$1,096.95	\$1,096.95	0.0%	\$1,425.64	\$1,425.64	0.0%	74
80'	\$328.69	\$328.69	0.0%	\$1,181.33	\$1,181.33	0.0%	\$1,510.02	\$1,510.02	0.0%	43
										<b>770</b>