

**MINUTES OF MEETING  
LIVE OAK NO. 2  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Live Oak No. 2 Community Development District was held on Tuesday, April 30, 2019 at 6:30 p.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Elizabeth Hubbard	Chairperson
Kathleen Thatcher	Vice Chairperson
Ronald Dell	Assistant Secretary
David Steele	Assistant Secretary
Richard Thatcher	Assistant Secretary

Also present:

Andy Mendenhall	District Manager
Vinney Galiano	District Engineer (via phone)
Two residents	

*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and all Board Members were present.

**SECOND ORDER OF BUSINESS**

**Public Comment on Agenda Items**

Comments were received.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

Mr. Mendenhall noted the Griffin Brother's item should not be on the consent agenda.

**A. Approval of Minutes of the January 15, 2019 Meeting**

Mr. Thatcher noted the minutes have him in attendance and he was not.

**B. Financial Report Dated March, 2019**

ON MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor the Consent Agenda was approved as amended. 5-0
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**C. Approval of Griffin Brother's Civil Construction Stormwater O&M Estimate**

Mr. Mendenhall noted Griffin Brother's is BioMass. He outlined the proposal noting the required inspection is done and this is for the punchlist of items from King Engineering.

Ms. Hubbard inquired if she had not sent Mr. Mendenhall a yes email on this proposal.

Mr. Mendenhall noted she had, but they have not started work yet.

ON MOTION by Ms. Thatcher seconded by Mr. Steele with all in favor the Griffin Brother's Civil Construction Stormwater O&M estimate was approved. 5-0

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

**i. Consideration of Resolution 2019-2 Approving the Budget and Setting the Public Hearing**

Mr. Mendenhall outlined the budget process noting there is no increase in the assessments.

ON MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor Resolution 2019-2 approving the budget for Fiscal Year 2020 and setting the public hearing for July 16, 2019 at 6:30 p.m. was adopted. 5-0

**ii. Consideration of Jayman Enterprises Estimate**

Mr. Mendenhall outlined the Jayman Enterprises estimate for pressure washing the back fence. He noted this company has done pressure washing before. It is in the budget.

ON MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor the Jayman Enterprises estimate was approved. 5-0

**B. Attorney**

None.

Mr. Mendenhall addressed ADA website compliance for Districts and attorney recommendations. He noted Inframark does not have the capability to make the website ADA compliant, but they have found three firms who do so.

**C. Engineer**

Mr. Galiano reported on the following:

- Meeting with SWFWMD [John Emory] on April 1<sup>st</sup> to review Mr. Schreuder's report regarding the hydrologic evaluation of Pond 9-5
- Meeting with SWFWMD on April 9<sup>th</sup> – walked wetland south of Pond 9-5. SWFWMD agreed the wetland is showing a lot of signs that it is drying out with trees dying.
- April 23<sup>rd</sup> SWFWMD sent a notice of permit condition violation citing Pond 9-5
- Mr. Galiano, Mr. Mendenhall, Mr. Schreuder and Mr. Brian Gennaro had a teleconference and decided it would be best to meet with SWFWMD again.
- Another meeting is scheduled with SWFWMD on May 10<sup>th</sup>

It was suggested Driggers review the pond and provide recommendations for sealing the pond if there is a leak.

After discussion,

ON MOTION by Mr. Thatcher seconded by Mr. Dell with all in favor setting Chair spending authority at \$25,000 was approved. 5-0

#### **SIXTH ORDER OF BUSINESS**

#### **Supervisors' Requests**

- Ms. Thatcher commented that the dead cypress trees were removed.
- Mr. Dell addressed LMP and encroaching barriers. Behind 20006 Bright Oak Court it is 12 to 16 inches high and has not been cut. He suggested a reminder to them to be thorough.
- Mr. Mendenhall will reach out to them reminding them all the areas need to be pushed back to where they need to be.
- Discussion returned to the pond and the SWFWMD meeting.

#### **SEVENTH ORDER OF BUSINESS**

#### **Audience Comments**

Ms. Sue Tinker, Briarwood, addressed the conservation by her home and a situation with vines growing up the trees that are starting to kill the trees.

Mr. Mendenhall noted conservation areas are to be left in a natural state so this is something they would have to find out if they are allowed to cut and remove.

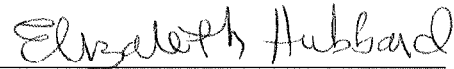
Ms. Tinker addressed posts missing on the fence.

It was requested Ms. Tinker provide Mr. Mendenhall pictures of the fence in question.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Hubbard seconded by Mr. Dell with all in favor the meeting was adjourned. 5-0



Elizabeth Hubbard  
Chairperson