

**MINUTES OF MEETING
LIVE OAK NO. 2
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Live Oak No. 2 Community Development District was held on Tuesday, January 16, 2018 at 11:00 a.m. in the Live Oak Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida.

Present and constituting a quorum were:

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|-------------------|---------------------|
| Elizabeth Hubbard | Chairperson |
| Richard Thatcher | Vice Chairman |
| Kathleen Thatcher | Assistant Secretary |

Also present:

| | |
|----------------------|-------------------|
| Andrew P. Mendenhall | District Manager |
| Larry Kistler | District Engineer |
| Vinney Galiano | District Engineer |

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and roll was called.

SECOND ORDER OF BUSINESS

Public Comment on Agenda Items

None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of the October 17, 2017 Meeting**
- B. Financial Report**
 - i. September 30, 2017**
 - ii. December 31, 2017**

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| ON MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor the Consent Agenda was approved as presented. |
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FOURTH ORDER OF BUSINESS

Staff Reports

A. Manager

Mr. Mendenhall reported the Well Observation will go into effect. An updated proposal will be submitted to clarify the billing party.

B. Attorney
None.

C. Engineer

Mr. Kistler provided an update on the ponds. The issue has been solved and everything is back to normal. Monitoring of the wells is still necessary for a six-month period in order to report any changes.

A. Manager (Continued)

i. Motion to Assign Fund Balance as of September 30, 2017

ON MOTION by Ms. Hubbard seconded by Ms. Thatcher with all in favor Assigning the Fund Balance as of September 30, 2017 was approved.

ii. FY 2017 Audit Engagement Letter- Berger, Toombs, Elam, Gaines and Frank

ON MOTION by Mr. Thatcher seconded by Ms. Hubbard with all in favor the Audit Engagement Letter with Berger, Toombs, Elam, Gaines and Frank was approved.

FIFTH ORDER OF BUSINESS

Supervisors' Requests

The following comments were received:

- Ms. Hubbard commented on a fallen pine tree. LMP will be notified.
- Ms. Thatcher reported a fence installment over the easement area on Driftwood. The fence will be inspected to ensure code compliance.

SIXTH ORDER OF BUSINESS

Audience Comments

None.

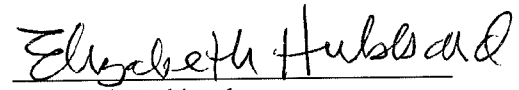
SEVENTH ORDER OF BUSINESS

Adjournment

January 16, 2018

Live Oak No. 2 CDD

On MOTION by Ms. Hubbard seconded by Mr. Thatcher with all in favor the meeting was adjourned.


Elizabeth Hubbard
Chairperson